



CONFERENCE

No Regrets Mens Conference - Host Site Covenant Host Site Covenant

Host Site Covenant for the February 6, 2016 No Regrets Men's Conference.

This MEMORANDUM OF UNDERSTANDING has been established to outline the commitment, expectations, and relationship between the No Regrets Men's Ministry ("NRMM"), a ministry of Elmbrook Church located at 777 S. Barker Rd., Brookfield, WI and the organization listed below ("Host Site"). The outcome of this MEMORANDUM OF UNDERSTANDING should be clear mutual expectations between NRMM and the Host Site in regard to the 2015 No Regrets Men's Conference ("Event").

Host Site Obligations

1. Personnel

- a) The Host Site will assign an overall coordinator (referred to as the Host Site Coordinator) who will work with the team from NRMM in organizing and promoting the Event.
- b) The Host Site will provide a team of volunteers to fill NRMM-recommended roles including a minimum of a Host Site Coordinator and a Technical Coordinator.
- c) The Host Site will communicate any significant changes to their team to NRMM as soon as possible.

2. Pricing

- a) Host Site agrees to pay NRMM an attendee fee of \$5 per attendee with a minimum charge of \$400. The \$400 minimum charge is required as a fee to host the Event and is due at the time of booking the Event.
- b) The Host Site will receive a final reconciled invoice after the Event based on the number of attendees over 80. The final invoice will be due upon receipt. The Host Site is responsible for a headcount of the number of attendees so that the final invoice can be calculated.

Examples of the calculation of the final invoice:

If a Host Site has 120 men the invoice would be for \$200 (\$5 times 40 attendees (120 less 80)).

If a Host Site has 80 or fewer attendees, there will be no additional money due to NRMM.

- c) NRMM recommends Host Sites charge an admissions fee to the Event. This helps present the value of the Event to the attendees. The recommended minimum ticket price is \$15.00.

- d) Host Site will serve an onsite lunch to the attendees and include any cost of the lunch in the ticket price.

- e) Host Site is encouraged to use any surplus received from ticket sales (after all other costs of the Event are covered) for other local ministry to men initiatives.

3. Facilities

- a) The Host Site will provide a clean gathering area, restrooms, and foyer for the duration of the Event.

b) The Host Site will provide a gathering area with seating, lighting, sound, and projection environments conducive to broadcasting the Event.

4. Technical

a) The Host Site will test the Internet bandwidth in their gathering area by using the test stream at: [No Regrets Video Test](#) prior to promoting the Event.

b) If the Host Site finds the Internet bandwidth inadequate or non-existent in their gathering area, the Host Site agrees to purchase, install, and/or upgrade the Internet connection in order to properly broadcast the Event at their facility.

c) The Host Site Technical Coordinator will confirm – in coordination with other local technical experts as needed - that the Host Site can receive, and properly project, the Internet streaming video feed in the gathering area planned for the Event.

d) The Host Site Technical Coordinator will confirm – along with other technical experts as needed – that they will be available on-site during the Event.

5. Promotion

a) The Host Site agrees to promote the Event to the fullest extent possible in their area.

b) The Host Site agrees to use NRMM-provided artwork and promotional items as needed to promote the Event.

6. Communications

a) The Host Site and NRMM will use email as the primary form of communication leading up to the Event.

b) The Host Site and NRMM will use online group chat as the primary form of communication during the Event. Email will not be used to communicate during the Event.

c) The Host Site agrees to receive e-mail updates from both NRMM and Elmbrook Church.

d) The Host Site recognizes that NRMM is largely staffed by volunteers and therefore may not be as responsive during normal working hours, especially well in advance of the Event.

e) The Host Site will communicate with the NRMM team members assigned to the Host Site to work through problems or issues before the Event.

7. Broadcast

a) The Host Site recognizes that the Event is a one-time, one-day experience and although the Host Site might be in a different city, state, time zone, or country, the Event happens only on the first Saturday of February.

b) The Host Site agrees not to delay the broadcast more than two hours.

c) The Host Site agrees that it may not record, reproduce, or distribute the broadcast, or any portions of it, for internal or external use without permission from NRMM.

8. General

a) Prior to completing this agreement the Host Site Coordinator will receive permission to host the Event from the top local leadership at the Host Site (for example the Senior Pastor, Lead Pastor, Governing Board, Council of Elders or other responsible party).

b) The Host Site agrees not to schedule other competing activities while conducting the Event. This will help attendees and volunteers focus strictly on the Event.

c) The Host Site acknowledges that other churches in their area may choose to host the Event and we do not

impose geographic boundaries. Our desire is that churches will work together to reach the men in their city for Christ.

d) The Host Site recognizes that NRMM may exclude from the Event any Host Site whose teaching and/or practice does not align with the [Men of No Regrets - What We Believe](#) .

NRMM Obligations

1) Promotion

a) NRMM will list the Host Site online www.menwithnoregrets.org .

b) NRMM will provide downloadable promotional resources online.

2) Planning

a) NRMM will provide guidebooks to assist the Host Site in the planning process for the Event.

b) NRMM will provide other schedules and tools online to assist the Host Site in planning.

3) Technical

a) NRMM will partner with a streaming service provider to provide a high quality video stream and technical assistance throughout the Event.

b) NRMM will provide a rehearsal with technical support a few days prior to the Event

c) NRMM will provide technical support the day of the Event from 8am to 5pm CST via online group chat. No technical support will be provided after the day of the Event.

Additional Terms

If the broadcast of the Program is substantially prevented by reason of an act of God, strike, lockout, law, regulation or ordinance, war or terrorism, or by any other circumstance beyond the control of NRMM, the failure of such performance will be excused and this Agreement deemed suspended during the continuation of such circumstance. NRMM will make reasonable efforts to provide a program similar to the Event at a later date of its choosing. The substitution may be in the format of a DVD or online archive video stream, rather than a live production.

By clicking the "Agree" button below, you agree that you have read, understand, and agree to be bound by this Agreement and its terms and conditions."

Signature *

I have read, understand, and agree to be bound by this Agreement and its terms and conditions.

☐ AGREE



CONFERENCE

No Regrets Mens Conference - Host Site Covenant

Contact Information

Church Name*

Address*

City

State

Zip Code

Country

Church Phone Number*

Church Website*

Church Membership/Weekly Attendance*

Senior Pastor*

First Name

Last Name

Senior Pastor Email

Host Site Coordinator

First Name*

Last Name*

Host Site Coordinator Primary Phone*

Host Site Coordinator Mobile Phone

Host Site Coordinator Email*

Confirm Host Site Coordinator Email*

Secondary Coordinator

Secondary Coordinator Name*

First Name

Last Name

Secondary Coordinator Primary Phone

Secondary Coordinator Mobile Phone

Secondary Coordinator Email*

Technical Contact

Technical Coordinator*

First Name

Last Name

Technical Coordinator Primary Phone

Technical Coordinator Mobile Phone

Technical Coordinator Email*



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Host Site Information

We would like to know more about the options you will offer at your host site. These options will show up on your Host Site Info page on our website. We understand that you may not have made decisions on all of these choices, so feel free to update us if your site options change.

What price will you charge each attendee?*

\$

Will you offer an onsite lunch included in the price of admission?*

☒ Yes

☐ No

☐ To Be Determined

Will you provide live onsite breakout seminars (in addition to the live streamed sessions) at your site?*

☒ Yes

☐ No

☐ To Be Determined

Will you do your own live worship music as part of the program at your site?*

☒ Yes

☐ No

☐ To Be Determined

What time zone is your host site located in?*

CST GMT-6:00 Chicago ▼

Progress

Submit Form



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Payment

Payment

How do you want to process payment for the Host Site Deposit?

☐ Credit Card

☐ Check

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Submit Form